

## Health and Wellbeing Board

23 January 2017

### Health and Wellbeing Board Management

#### Recommendation(s)

1. The Board members support the ongoing iterative improvement of the support and management of the HWB Board.

#### 1.0 Key Issues

- 1.1 Recommendations from the King's Fund at the first of three Boards observed by the King's Fund included:
  - Volume of business could be reduced to encourage 'real work' together with interdependent tasks / decisions
  - Strategic priorities could be used as a touchstone for agenda planning and briefing contributors to help stay focused on 'real work' and to help identify actions collectively and individually
  - Presenters and reports to make links to other parts of the system, such as the STP, explicit
  - Board members should be clear what their part should be in taking forward actions within their respective organisations
  - Opportunity to increase time dedicated to learn from others and building informal networks
  - Development sessions at the end of the Board provide opportunities to reflect and make sense of learning from practice
  - Time to reflect on 'what are we learning about systems leadership' could be built in as part of regular committee process

#### 2.0 Options and Proposal

- 2.1 Reflecting feedback from the 1<sup>st</sup> Board development session, the following improvements have been immediately made:

##### Agenda management

- The Boards time will be focused on key strategic issues and fulfilling statutory duties
- Greater time will be allowed for items and key live issues
- Items for information will be shared through the HWB newsletter and this will be refreshed in early 2017 to accommodate this
- Update reports will be grouped together on the agenda and issues raised by exception

- Time will be set aside at the start and end of each Board meeting for development/reflection outside the items

### Reports

- Where reports are submitted to the board these will be succinct and clearly set out the purpose and requirements of the Board
- Reports will demonstrate the connection to the HWB Properties and/or the Concordat principles

### Forward Plan

- The forward plan is currently managed largely through ad hoc requests from officers within the HWB system
- As part of the development of the Board we are in the process of improving the shared ownership of the forward plan across organisations to avoid a County Council focussed HWB Agenda
- The forward plan will be shared at every Health and Wellbeing Board and HWB Executive Team and Board members are encouraged to make additions
- Items for the HWB Newsletter will be requested at every Board and HWB Executive Team in order to learn from within and outside our own networks
- The Board agrees to take ownership of the forward plan and identify decision points which require input from the Board in 2017/18

- 2.2 More complex work relating to roles and governance, will be progressed through the wider HWB development plan through the HWB Executive Team.

## 3.0 Timescales associated with the decision and next steps

- 3.1 Development of the HWB Board is considered to be an iterative process.
- 3.2 Improvements will be adopted in 'real time' following the next two Boards observed by the King's Fund and further improvements made as required.

### Background papers

None

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The report was circulated to the following members prior to publication:

Local Member(s): None

Other members: Cllr Izzi Seccombe, Cllr Les Caborn, Cllr Jose Compton, Cllr Alan Webb, Cllr Mike Perry, Cllr John Holland, Cllr Kate Rolfe